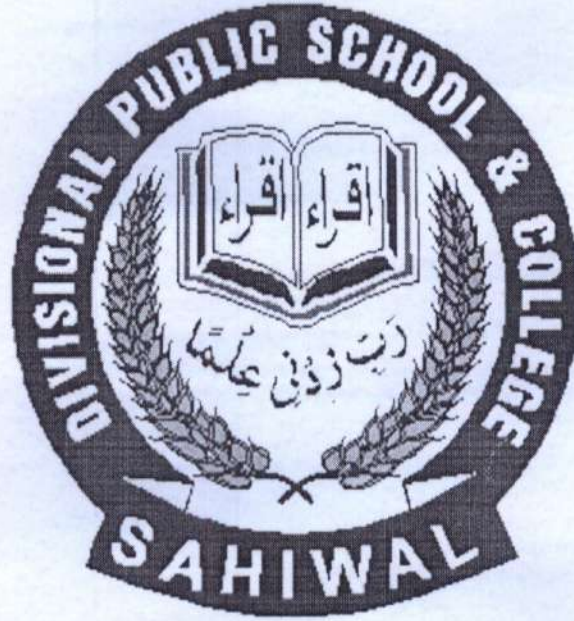


**DIVISIONAL PUBLIC SCHOOL & COLLEGE  
SAHIWAL  
BIDDING DOCUMENTS**

**Distemper and Paint Work  
(Junior Section Building)**



**Tenderer Stamp or visiting card**

Name of Firm: \_\_\_\_\_

Phone No: \_\_\_\_\_

NTN: \_\_\_\_\_

E-mail: \_\_\_\_\_

Ph. No. 040-4502663-4

Last Date Submission:- 20-06-2026

Tender Price - Rs: 2000/-



# DIVISIONAL PUBLIC SCHOOL & COLLEGE SAHIWAL

## TENDER NOTICE

Tender (sealed) are invited from active tax payers Income Tax Registered firm /suppliers for the following work at DPS Sahiwal.

Sr. #	Items Required	Bid Security / Earnest Money	Tender Cost
1	<b>Distemper and Paint Work</b>	<b>50,000/-</b>	<b>2000/-</b>
2	<b>Repair and Maintenance work</b>	<b>30,000/-</b>	<b>2000/-</b>

1. Bid documents / Tender Form & detailed specification are availed at DPS website [www.dpssahiwal.edu.pk](http://www.dpssahiwal.edu.pk) immediately after publication of this notice.
2. Tender cost shall be paid in the form of a Pay Order in favour of the Principal DPS Sahiwal.
3. Bidders shall furnish bid security/earnest money in the form of a CDR from a bank in favour of the Principal, DPS Sahiwal.
4. The bid shall be a single stage consisting of three separate envelopes all enclosed within one sealed outer envelope. One envelope containing the pay order of tender cost along with CDR of bid security/earnest money, second envelope containing the technical bid and third envelope containing the financial bid.
5. The tender may be submitted **by courier or bay hand** within the stipulated time.
6. Last date for submission of bid is **20<sup>th</sup> June 2026, 02:00 PM.** and shall be opened on **22<sup>nd</sup> June 2026, 12:30 P.M.** in presence of bidders in office of Principal, DPS Sahiwal.
7. The competent authority reserves the right to accept or reject proposals.

*Akbar Ali*

Principal  
Akbar Ali



## TERMS AND CONDITIONS OF THE TENDER

### **1 Tender Scope**

- 1.1 Divisional Public School & College Sahiwal invites / requests Proposals (hereinafter referred to as "the Tenders") for distemper and paint work of Junior Section Building.

### **2 Tender Eligibility**

- 2.1 Eligible Tenderer is a Tenderer who has capability and resources to successfully perform the contract. Bank statement for last year may be attached & assess the financial soundness.
- 2.2 Is registered for Income Tax.

### **3 Examination of the Tender Document**

- 3.1 The Tenderer is expected to examine the Tender Document, including all instructions and terms and conditions. Any objection raised on account of not having examined the Tender Document shall not be accepted.

### **4 Clarification of the Tender Document**

- 4.1 The Tenderer may require further information or clarification of the Tender Document, not later than three working days prior to the deadline for the submission of the Tender, in writing or by telephone or by visiting the office.

### **5 Tender Price**

- 5.1 The quoted price shall be:
- 5.2 Best / final / fixed and valid until completion of the Contract i.e. not subject to negotiation / variation / escalation;
- 5.3 The price should inclusive of all taxes / levies as per Government rates.

### **6 Bid Security**

- 6.1 Earnest Money (bid security) Rs.50,000/- to be deposited by the bidders shall be fixed as per the advertisement.
- 6.2 The earnest money shall be in the form of a demand draft/CDR from a scheduled bank preferably having a branch at Sahiwal.
- 6.3 The earnest money of unsuccessful bidders shall be refunded soon after the final acceptance of tenders.
- 6.4 The earnest money of the successful bidder shall be refunded after 03 month satisfactory completion of the project as the case may be.

### **7 Bid Validity**

- 7.1 The Tender shall have a minimum validity period of 45 days from the last date for submission of the Tender.

### **8 Opening of the Tender**

- 8.1 Tenders shall be opened, at the given place, time and date, in the presence of the Tenderer (s) for which they shall ensure their presence without further invitation.

### **9 Submission of the Tenders**

The tender shall comprise a three-envelope system, all enclosed within one sealed outer envelope, as under::

- 9.1 First Envelope: Containing the pay order of Rs. 2,000/- (Tender Cost) along with CDR of earnest money (bid security).
- 9.2 Second Envelope: Containing the Technical Bid, along with all required supporting documents as follows:

- Latest copy Registration Certificate of Income Tax.
- Affidavit at Letter Head.(Specimen attached)
- Copy of N.I.C.
- Account Maintenance Certificate insard bank.



- Bank statement for last year with 5 million turnover.
- Provide proof that you have distemper and paint work with last two work order of 01 million each.

9.3 Third Envelope: Containing the Financial Bid.

## 10 Evaluation of the Tenders

The Tender Evaluation Committee shall evaluate the tenders strictly in accordance with the prescribed criteria.

- 10.1 At the time of opening, the Committee shall first examine the first envelope to verify the availability and validity of the pay order of tender cost and the CDR of earnest money (bid security). Tenders found deficient in this regard shall be declared non-responsive and shall not be considered further.
- 10.2 Only those tenders found responsive at the preliminary stage shall have their Technical Bids opened and evaluated. Tenderers who submit complete technical documentation and meet the prescribed technical requirements shall be declared technically qualified.
- 10.3 The Financial Bids of only the technically qualified tenderers shall be opened subsequently and evaluated in accordance with the approved procedure and evaluation criteria. The tender shall be awarded on lump sum basis to the lowest responsive and evaluated bidder(s).

## 11 Samples.

- 11.1 The successful bidder shall provide the requested samples within 03 days of issuance of the purchase order.

## 12 Rejection / Acceptance of the tender

- 12.1 The Purchaser shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s) without any change in unit prices or other terms and conditions, accept a Tender for one /more item(s) / Lot(s), reject any or all tender(s), cancel / annul the Tendering process at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.

## 13 Acceptance Letter

- 13.1 The Purchaser shall send the Acceptance Letter to the successful Tenderer, prior to the expiry of the validity period of the Tender.

## 14 Execution

- 14.1 The contractor shall be responsible for execution of work immediately after issue of work order.
- 14.2 The contractor shall provide such material as is sufficient to verification authorities.

## 15 Inspection / Testing

- 15.1 The client may reject the items supplied if they fail in any inspections (s) / test (s) giving the defect (s) / shortcomings / reason (s) and specifying the work required to be done by the Contractor.
- 15.2 The contractor shall within seven working days of such rejection, either replace distemper and paint work under the contract, or make all alterations necessary to pass inspections (s) / test (s) free of cost to the purchaser / client.

## 16 Payment

- 16.1 The contractor shall submit bill of payment for the distemper and paint work to the client which shall:
  - 16.2 Be in prescribed form;
  - 16.3 Be accompanied by such invoices, receipts or other documentary evidence as the client may require;
  - 16.4 Be submitted within seven working days of completion of each phase after which payment is due, as per payment schedule;



16.5 Payment shall be made only three installments.

16.6 State the amount claimed.

**17 Taxes and Duties**

17.1 The contractor shall be exclusively and entirely responsible for all taxes duties and other such levies chargeable as per the legal provisions applicable at the time of distemper and paint work. Taxes and duties shall be deducted as per Law. The contractor is supposed to know and understand the legal provisions applicable in this regard.

*AS*

**Principal  
DPS Sahiwal**



**TENDER FORM**

1. We, [Name and Address of the Tenderer]

\_\_\_\_\_

\_\_\_\_\_

2. having read, understood and accepted the Tender Document, including the Addendum(s), if any, distemper and paint work for junior section building to **Divisional Public School & College Sahiwal** for the Total Tender Price of **PKR** \_\_\_\_\_.

3. We undertake that the Tender shall have a minimum validity period of **45** days from the last date for submission of the Tender and may be accepted at any time before the expiration of that period.

4. We undertake to be bound by the Tender and the Acceptance Letter.

**TENDERER**

Name \_\_\_\_\_

CNIC # \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_

Date:- \_\_\_\_\_

**Note:** The Tender Form should be on the letterhead of the Tenderer.



**AFFIDAVIT**

1. We, [Name and Address of the Tenderer]

\_\_\_\_\_

\_\_\_\_\_

**do hereby declare on solemn affirmation that:**

2. We have not been black listed from any Government Department / Agency.
3. We have not been involved in litigation with any client during the last 3 years.
4. We acknowledge that we have read, understood and accepted the Tender Document.
5. We understand that the institution/DPS shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Tenderer(s).
6. We understand that the institution/DPS shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s), accept / reject any or all tender(s), cancel / annul the Tendering process at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the institution/DPS action, and without thereby incurring any liability to the Tenderer and the decision of the institution/DPS shall be final.

**TENDERER**

Name \_\_\_\_\_

CNIC # \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_

Date:- \_\_\_\_\_

**Note: The Affidavit should be on the Rs.100 e.stamp paper of the Tenderer**



# ڈویژنل پبلک سکول و انٹر کالج ساھیوال

Tel: 040-4502663-4

## کوٹیشن رنگ و روغن برائے جوئیر سیکشن بلڈنگ مکمل (گراؤنڈ فرسٹ فلور)

عنوان:

ادارہ ہذا کو جوئیر سیکشن بلڈنگ میں رنگ و روغن بمعہ میٹرل کروانے کے سلسلے میں ٹھیکیداران سے کوٹیشن درکار ہیں۔ کام کی تفصیل اور طریقہ درج ذیل ہوگا۔

### تفصیل کام:

- (i) جوئیر سیکشن بلڈنگ (گراؤنڈ فلور + فرسٹ فلور) مکمل ایمیشن / پینٹ / ویدر شیلڈ بمعہ سطح کی، ممواری / مرمت اگر درکار ہو۔
- (ii) بلڈنگ کے ساتھ شمالی طرف ملحقہ سیڑھی و اش روم / سنور شامل ہوگا۔

### طریقہ کار:

- (i) خراب سطح کو نبلے کیساتھ اتارا جائیگا پھر پوٹین لگائی جائیگی سطح پر مرمت چیک کروانے کے بعد ایمیشن / پینٹ کا کوٹ کیا جائیگا۔
- (ii) ہاتھ رومز / کلاس رومز میں خراب سطح پر سفید سینٹ گلیو کی فلنگ / وال پٹی کرنے کے بعد ایمیشن / پینٹ کا کوٹ کیا جائیگا۔
- (iii) پرانی Spot اور پھولی ہوئی سطح پر مرمت / فلنگ لگائی جائیگی اور ریگمار سے رگڑائی / منجائی کرنے کے بعد دو کوٹ ایمیشن / ویدر شیلڈ کے کئے جائیں گے ہر کوٹ کے خشک ہونے اور مرمت چیک کروانے کے بعد دوسرا کوٹ کیا جائے گا۔
- (iv) Wire Gauze پر پینٹ کرنے کے بعد ان کے سوراخ بند نہیں ہونے چاہئیں۔ 14 عدد نئے دروازوں کو انیمیل پینٹ بمعہ اسٹر کیا جائے گا۔
- (v) فینسی بریکٹ کنکریٹ، پلر ڈیزائن، میرجنسی ایگزٹ سیڑھی، سیمینٹ جالیوں / ریٹنگ کو دو کوٹ ویدر شیلڈ / انیمیل کیے جائیں گے۔
- (vi) ہر سنگل کوٹ لگانے پر سکول کمیٹی کے معائنے کے بعد ہی دوسرا کوٹ لگایا جائے گا بغیر انسپکشن لگائے گئے ڈبل کوٹ کو سنگل ہی تصور کیا جائے گا۔
- (vii) سٹیل ونڈوز / روشندان / لکڑی کے دروازوں پر پوٹین / سٹیل پوٹین لگانے کے بعد دو کوٹ پینٹ (انیمیل) کیا جائیگا۔ تمام کمروں میں بارڈر پینٹ کے (تقریباً 6-5 ہائیٹ تک) لگائے جائیں گے۔

کوٹیشن میں درج ذیل کمپنی کی پراڈکٹ کیساتھ ریٹ دیں

ریٹ

سیریل نمبر آئیٹمز

درج بالا کام مکمل بمعہ میٹرل (Lump Sump)

روپے \_\_\_\_\_

2 برائیلو / ڈائمنڈ (کمپنی کی A کوالٹی پراڈکٹ کیساتھ)

فرم کی مہر:

دستخط:

نوٹ 1:

- (i) درج بالا ریٹ بمعہ جملہ ٹیکسز ہوں گے۔ (ii) درج بالا تفصیل و رقم کوٹیشن، فرم کے لیٹر پیڈ پر دی جائے گی۔

نوٹ 2:

- (i) آپکا ٹینڈر رزید سٹخلی کو مورخہ 20 جون 2026 بروز ہفتہ پہنچ جانا چاہیے جو کہ 22 جون 2026 بروز سوموار دن 12:30 بجے کھولا جائے گا۔
- (ii) ورک آرڈر موصول ہونے کے 35 دن کے اندر کام مکمل تیار دینا ہوگا۔ طے شدہ ہیمنٹ کے علاوہ کوئی بھی اضافی رقم ادا نہیں کی جائیگی۔



- (iii) فرش / شیٹے / ٹیپ والی سطح پر اضافی پینٹ / ڈسٹپر اور ویدر شیلڈ کی صفائی کرنا بذمہ ٹھیکیدار ہوگی۔
- (iv) ونڈوز / روشندان اندرونی و بیرونی سطح پر سنیل وائر برش / انہلہ / پتھر ریگمار سے صفائی کے بعد پینٹ کیا جائیگا اور ڈسٹپر / پینٹ کا ہر کوٹ برش سے لگایا جائیگا۔
- (v) ٹیکس کی کٹوتی مجوزہ ٹیکس قوانین کے مطابق کی جائیگی۔ ٹھیکیدار FBR میں رجسٹر اور Active Status رکھتا ہو۔ (ثبوت لف کریں)
- (vi) اگر کوئی دیگر تفصیل دینی ہو تو ایئر پیڈ پر لکھ کر لف کریں۔
- (vii) زیر دستخطی بغیر کوئی وجہ بتائے ایک یا تمام ٹوشنرز منظور یا مسٹر د کرنے کا مجاز ہوگا۔
- (viii) سکول کی عمارت کو کسی بھی ورکنگ ڈے پر وزٹ کیا جاسکتا ہے۔

اس  
پر  
اکبر علی

