

**DIVISIONAL PUBLIC SCHOOL & COLLEGE SAHIWAL  
CAMBRIDGE CAMPUS**

**BIDDING DOCUMENTS**

**INSTALATION OF SOLAR SYSTEM  
200KW On-Grid**



Name of Firm: \_\_\_\_\_

Phone No: \_\_\_\_\_

NTN: \_\_\_\_\_

G.S.T No: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Tenderer Stamp or visiting card**

Ph. No. 040-4502663-4

Last Date & Time Submission: 13<sup>th</sup> February 2026, 02:00PM

Address: Principal Office DPS Sahiwal.

Tender Price - Rs: 5,000/-



## **TERMS AND CONDITIONS OF THE TENDER**

### **1 Tender Scope**

1.1 Divisional Public School & College Sahiwal (Cambridge Campus) (hereinafter referred to as "the Purchaser") invites / requests Proposals (hereinafter referred to as "the Tenders") for Purchase and installation of school Solar System (here in after referred to as "the Project").

### **2 Tender Eligibility**

2.1 Eligible Tenderer is a Tenderer who has capability and resources to successfully perform the contract. Bank statement for last six months may be attached & assess the financial soundness and list of workshop with facilities may be added.

2.2 Is registered for GST and Income Tax.

### **3 Examination of the Tender Document**

3.1 The Tenderer is expected to examine the Tender Document, including all instructions and terms and conditions. Any objection raised on account of not having examined the Tender Document shall not be accepted.

### **4 Clarification of the Tender Document**

4.1 The Tenderer may require further information or clarification of the Tender Document, not later than three working days prior to the deadline for the submission of the Tender, in writing or by telephone or by visiting the office.

### **5 Tender Price**

5.1 The quoted price shall be:

5.2 Best / final / fixed and valid until completion of the Contract i.e. not subject to negotiation / variation / escalation;

5.3 The price should inclusive of all taxes / levies as per Government rates.

### **6 Bid Security**

6.1 Earnest Money (bid security) Rs.570,000/- to be deposited by the bidders shall be fixed as per the advertisement.

6.2 The earnest money shall be in the form of a demand draft/CDR from a scheduled bank preferably having a branch at Sahiwal.

6.3 The earnest money of unsuccessful bidders shall be refunded soon after the final acceptance of tenders.

6.4 The earnest money of the successful bidder shall be refunded after 6 month satisfactory completion of the project as the case may be.

### **7 Bid Validity**

7.1 The Tender shall have a minimum validity period of 60 days from the last date for submission of the Tender.

### **8 Opening of the Tender**

8.1 Tenders shall be opened, at the given place, time and date, in the presence of the Tenderer (s) for which they shall ensure their presence without further invitation.

### **9 Submission of the Tenders**

The tender shall comprise a three-envelope system, all enclosed within one sealed outer envelope, as under:

9.1 First Envelope: Containing the pay order of Rs. 5,000/- (Tender Cost) along with CDR of earnest money (bid security).

9.2 Second Envelope: Containing the Technical Bid, along with all required supporting documents as follows:

- Latest copy Registration Certificate of GST.
- Latest copy Registration Certificate of Income Tax.
- Affidavit at Letter Head.(Specimen attached)

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- Copy of N.I.C.
- Provide proof that you have supplied and installation solar system with at least two purchase orders of Rs. 10 million each.
- Account Maintenance Certificate
- Bank statement for last year with 30 million turnover.

9.3 Third Envelope: Containing the Financial Bid.

#### **10 Evaluation of the Tenders**

The Tender Evaluation Committee shall evaluate the tenders strictly in accordance with the prescribed criteria.

10.1 At the time of opening, the Committee shall first examine the first envelope to verify the availability and validity of the pay order of tender cost and the CDR of earnest money (bid security). Tenders found deficient in this regard shall be declared non-responsive and shall not be considered further.

10.2 Only those tenders found responsive at the preliminary stage shall have their Technical Bids opened and evaluated. Tenderers who submit complete technical documentation and meet the prescribed technical requirements shall be declared technically qualified.

10.3 The Financial Bids of only the technically qualified tenderers shall be opened subsequently and evaluated in accordance with the approved procedure and evaluation criteria. The entire project shall be awarded to the lowest responsive and evaluated bidder.

#### **11 Samples.**

11.1 The successful bidder shall provide the requested samples within 10 days of issuance of the purchase order.

#### **12 Rejection / Acceptance of the tender**

12.1 The Purchaser shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s) without any change in unit prices or other terms and conditions, accept a Tender for one /more item(s) / Lot(s), reject any or all tender(s), cancel / annul the Tendering process at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.

#### **13 Acceptance Letter**

13.1 The Purchaser shall send the Acceptance Letter to the successful Tenderer, prior to the expiry of the validity period of the Tender.

#### **14 Delivery**

14.1 The contractor shall within 45 days of the execution of the supply order, deliver and install the all Solar System (items) in DPS Cambridge campus school building.

14.2 The contractor shall provide such packing of the items supplied, as is sufficient to prevent their damage / deterioration during storage.

#### **15 Inspection / Testing**

15.1 The client may reject the items supplied if they fail in any inspections (s) / test (s) giving the defect (s) / shortcomings / reason (s) and specifying the work required to be done by the Contractor.

15.2 The contractor shall within seven working days of such rejection, either replace the solar system supplied under the contract, or make all alterations necessary to pass inspections (s) / test (s) free of cost to the purchaser / client.

#### **16 Payment**

16.1 The contractor shall submit bill of payment for the Solar System installation to the client which shall:

16.2 Be in prescribed form;

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16.3 Be accompanied by such invoices, receipts or other documentary evidence as the client may require;

16.4 Be submitted within seven working days of completion of each phase after which payment is due, as per payment schedule;

16.5 State the particulars of the solar system supplied.

16.6 State the amount claimed.

**17 Taxes and Duties**

17.1 The contractor shall be exclusively and entirely responsible for all taxes, duties and other such levies chargeable as per the legal provisions applicable at the time of delivery. Taxes and duties shall be deducted as per Law. The contractor is supposed to know and understand the legal provisions applicable in this regard.

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**Principal DPS Sahiwal**

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**TENDER FOAM**

1. We, [Name] and Address of the Tenderer]  
\_\_\_\_\_  
\_\_\_\_\_
2. having read, understood and accepted the Tender Document, including the Addendum(s), if any, offer to supply and installation, the school SOLAR SYSTEM in conformity with the said Tender Document, to **Divisional Public School & College Sahiwal Cambridge Campus** for the Total Tender Price of **PKR** \_\_\_\_\_ only in accordance with the Price Schedule and the Execution Schedule, attached hereto and made part of the Tender.
3. We undertake that the Tender shall have a minimum validity period of **60** days from the last date for submission of the Tender and may be accepted at any time before the expiration of that period.
4. We undertake to be bound by the Tender and the Acceptance Letter.

**TENDERER**

Name \_\_\_\_\_

CNIC # \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_

Date:- \_\_\_\_\_

Note: The Tender Foam should be on the letterhead of the Tenderer.

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## AFFIDAVIT

1. We, [Name] and Address of the Tenderer]

**do hereby declare on solemn affirmation that:**

2. We have not been black listed from any Government Department / Agency.
3. We have not been involved in litigation with any client during the last 3 years.
4. We acknowledge that we have read, understood and accepted the Tender Document.
5. We understand that the Purchaser shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Tenderer(s).
6. We understand that the Purchaser shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s), accept / reject any or all tender(s), cancel / annul the Tendering process at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.

### TENDERER

Name \_\_\_\_\_

CNIC # \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_

Date: - \_\_\_\_\_

**Note: The Affidavit should be on the Rs.100 e.stamp paper of the Tenderer.**

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**DIVISIONAL PUBLIC SCHOOL & INTER COLLEGE SAHIWAL**

**CAMBRIDGE CAMPUS**

**SOLAR SYSTEM**

**FINANCIAL BID**

<b>SR. NO.</b>	<b>PRODUCT DESCRIPTION</b>	<b>QTY</b>
1	Canadian-705 Watts /Longi Hi-MO X10 650-670 Watts N-Type Solar Panels (with 15 years replacement warranty and 30 years cell life performance)	200 KW
2	Huawei On-Grid Inverter 100-115 KW (with 5 years warranty)	2
3	WIFI Dongle with data Logger/monitoring	1
4	Zero Export Device (Huawei)	1
5	Elevated solar panel mounting structure (height 8.5 ft x 5.5 ft) with 2.5" x 5" Mughal Supreme garder piles and rafters, 14-gauge hot-dip galvanized C-channel purlins, and panels fixed using aluminum U-profiles with end/mid clamps and SS nuts, bolts, and washers. The base of the piles shall be fixed with a 1' x 1', 6-sutur iron base plate, secured using 2.5" Rawal bolts. Structure finished with black paint, with adequate supports to ensure safety and stability.	Complete (as per site)
6	DP Box 16 Gauge, Safety Box, Safety Breakers, Protection Devices, Fuse Box (1000 VDC) and Electrical Accessories with warranty and branded companies (Imported Shnider, Mitsubishi, Tomzn, SPD , Brakes Tomzn, Chint company (2 Brakes 250Amp. And 1 Brake 400 Amp.) and Popular Pipes)	Complete (as per site)
7	Data Logger with Smart Meter	1
8	AC + DC Earth Bore	3
9	Generator Synchronizing with Inverter	Complete
10	Light Arrestor	3
11	Standard Cable Wire 10mm for Earth	Complete (as per site)
12	Wire 6mm XLPO/XLPO 1500 VDC Flexible (Fast/ Newage/ Pakistan Cable)	Complete (as per site)
13	Standard Cable 95mm + 150mm (Fast/ Newage/ Pakistan Cable)	Complete (as per site)
14	Electric Installation Components	Complete (as per site)
15	Civil Works (With Material)	Complete (as per site)
16	Cable Tray	Complete (as per site)
<b>Note:</b>	<ul style="list-style-type: none"> <li>➤ DPS will provide only Roof and Room for equipment installation, all other material, accessories and civil work which is related with project is contractor's responsibility.</li> <li>➤ Installation, Transportation and all applicable terms included in Cost</li> <li>➤ From the assigning of the agreement project will complete within 45 days.</li> <li>➤ Bidders shall quote rates brand-wise for solar panels.</li> </ul>	

<b>Rate of Complete Project</b>	
<b>Rate of Net Metering (Below 500 KW)</b>	
<b>Grand Total</b>	

Stamp

Signature

