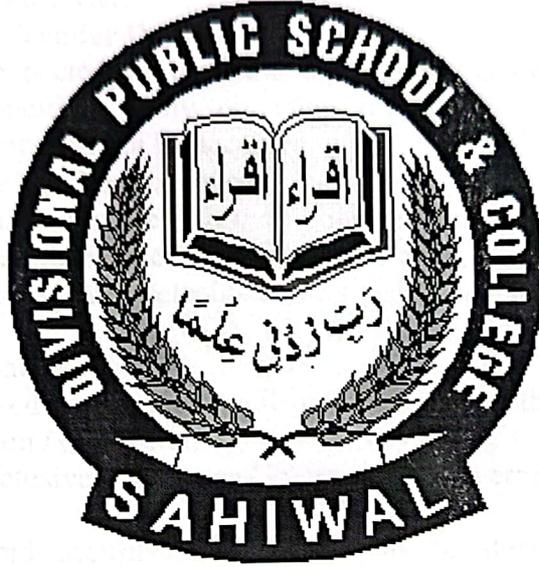


**DIVISIONAL PUBLIC SCHOOL & COLLEGE SAHIWAL
CAMBRIDGE CAMPUS**

**BIDDING DOCUMENTS
FURNITURE & FIXTURES**



Tenderer Stamp or visiting card

Name of Firm: _____

Phone No: _____

NTN: _____

E-mail: _____

Ph. No. 040-4502663-4

Last Date & Time Submission: 19th February 2026, 02:00PM

Address: Principal Office DPS Sahiwal.

Tender Price - Rs: 5,000/-

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TERMS AND CONDITIONS OF THE TENDER

1 Tender Scope

- 1.1 Divisional Public School & College Sahiwal (Cambridge Campus) (hereinafter referred to as "the Purchaser") invites / requests Proposals (hereinafter referred to as "the Tenders") for Purchase of school Furniture (here in after referred to as "the Goods").

2 Tender Eligibility

- 2.1 Eligible Tenderer is a Tenderer who has capability and resources to successfully perform the contract. Bank statement for last six months may be attached & assess the financial soundness and list of workshop with facilities may be added.
- 2.2 Is registered for Income Tax.

3 Examination of the Tender Document

- 3.1 The Tenderer is expected to examine the Tender Document, including all instructions and terms and conditions. Any objection raised on account of not having examined the Tender Document shall not be accepted.

4 Clarification of the Tender Document

- 4.1 The Tenderer may require further information or clarification of the Tender Document, not later than three working days prior to the deadline for the submission of the Tender, in writing or by telephone or by visiting the office.

5 Tender Price

- 5.1 The quoted price shall be:
- 5.2 Best / final / fixed and valid until completion of the Contract i.e. not subject to negotiation / variation / escalation;
- 5.3 The price should inclusive of all taxes / levies as per Government rates.

6 Bid Security

- 6.1 Earnest Money (bid security) Rs.510,000/- to be deposited by the bidders shall be fixed as per the advertisement.
- 6.2 The earnest money shall be in the form of a demand draft/CDR from a scheduled bank preferably having a branch at Sahiwal.
- 6.3 The earnest money of unsuccessful bidders shall be refunded soon after the final acceptance of tenders.
- 6.4 The earnest money of the successful bidder shall be refunded after 6 month satisfactory completion of the project as the case may be.

7 Bid Validity

- 7.1 The Tender shall have a minimum validity period of 60 days from the last date for submission of the Tender.

8 Opening of the Tender

- 8.1 Tenders shall be opened, at the given place, time and date, in the presence of the Tenderer (s) for which they shall ensure their presence without further invitation.

9 Submission of the Tenders

The tender shall comprise a three-envelope system, all enclosed within one sealed outer envelope, as under::

- 9.1 First Envelope: Containing the pay order of Rs. 5,000/- (Tender Cost) along with CDR of earnest money (bid security).
- 9.2 Second Envelope: Containing the Technical Bid, along with all required supporting documents as follows:
- Latest copy Registration Certificate of Income Tax.
 - Affidavit at Letter Head.(Specimen attached)
 - Copy of N.I.C.

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- Proof of having owned workshop/setup.
- Provide proof that you have supplied Furniture with at least two purchase orders of Rs. 10 million each.
- Account Maintenance Certificate
- Bank statement for last year with 30 million turnover.

9.3 Third Envelope: Containing the Financial Bid.

10 Evaluation of the Tenders

The Tender Evaluation Committee shall evaluate the tenders strictly in accordance with the prescribed criteria.

- 10.1 At the time of opening, the Committee shall first examine the first envelope to verify the availability and validity of the pay order of tender cost and the CDR of earnest money (bid security). Tenders found deficient in this regard shall be declared non-responsive and shall not be considered further.
- 10.2 Only those tenders found responsive at the preliminary stage shall have their Technical Bids opened and evaluated. Tenderers who submit complete technical documentation and meet the prescribed technical requirements shall be declared technically qualified.
- 10.3 The Financial Bids of only the technically qualified tenderers shall be opened subsequently and evaluated in accordance with the approved procedure and evaluation criteria. The tender shall be awarded on an item-wise basis to the lowest responsive and evaluated bidder(s).

11 Samples.

- 11.1 The successful bidder shall provide the requested samples within 10 days of issuance of the purchase order.

12 Rejection / Acceptance of the tender

- 12.1 The Purchaser shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s) without any change in unit prices or other terms and conditions, accept a Tender for one /more item(s) / Lot(s), reject any or all tender(s), cancel / annul the Tendering process at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.

13 Acceptance Letter

- 13.1 The Purchaser shall send the Acceptance Letter to the successful Tenderer, prior to the expiry of the validity period of the Tender.

14 Delivery

- 14.1 The contractor shall within 30 days of the execution of the supply order, deliver the all Furniture (items) in Cambridge campus school building.
- 14.2 The contractor shall provide such packing of the items supplied, as is sufficient to prevent their damage / deterioration during storage.

15 Inspection / Testing

- 15.1 The client may reject the items supplied if they fail in any inspections (s) / test (s) giving the defect (s) / shortcomings / reason (s) and specifying the work required to be done by the Contractor.
- 15.2 The contractor shall within seven working days of such rejection, either replace the Furniture supplied under the contract, or make all alterations necessary to pass inspections (s) / test (s) free of cost to the purchaser / client.

16 Payment

- 16.1 The contractor shall submit bill of payment for the Furniture supplied to the client which shall:
- 16.2 Be in prescribed foam;

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- 16.3 Be accompanied by such invoices, receipts or other documentary evidence as the client may require;
- 16.4 Be submitted within seven working days of completion of each phase after which payment is due, as per payment schedule;
- 16.5 State the particulars of the Furniture supplied.
- 16.6 State the amount claimed.

17 Taxes and Duties

- 17.1 The contractor shall be exclusively and entirely responsible for all taxes, duties and other such levies chargeable as per the legal provisions applicable at the time of delivery. Taxes and duties shall be deducted as per Law. The contractor is supposed to know and understand the legal provisions applicable in this regard.

Sh. S.S.
Principal DPS Sahiwal
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TENDER FOAM

1. We, [Name and Address of the Tenderer]

2. having read, understood and accepted the Tender Document, including the Addendum(s), if any, offer to supply and installation, the school Furniture in conformity with the said Tender Document, to **Divisional Public School & College Sahiwal Cambridge Campus** for the Total Tender Price of PKR _____ only in accordance with the Price Schedule and the Execution Schedule, attached hereto and made part of the Tender.

3. We undertake that the Tender shall have a minimum validity period of 60 days from the last date for submission of the Tender and may be accepted at any time before the expiration of that period.

4. We undertake to be bound by the Tender and the Acceptance Letter.

TENDERER

Name _____

CNIC # _____

Address _____

Signature _____

Date:- _____

Note: The Tender Foam should be on the letterhead of the Tenderer.

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AFFIDAVIT

1. We, [Name and Address of the Tenderer]

do hereby declare on solemn affirmation that:

2. We have not been black listed from any Government Department / Agency.
3. We have not been involved in litigation with any client during the last 3 years.
4. We acknowledge that we have read, understood and accepted the Tender Document.
5. We understand that the Purchaser shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Tenderer(s).
6. We understand that the Purchaser shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s), accept / reject any or all tender(s), cancel / annul the Tendering process at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.

TENDERER

Name _____

CNIC # _____

Address _____

Signature _____

Date:- _____

Note: The Affidavit should be on the Rs.100 e.stamp paper of the Tenderer.

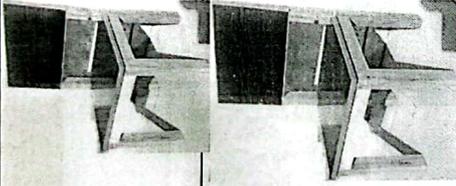
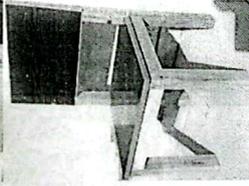
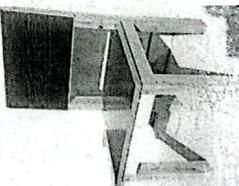
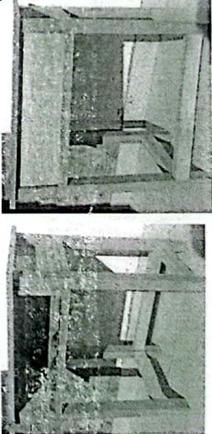
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**Furniture Requirement Sheet – Cambridge School Classrooms
Class Room Furniture**

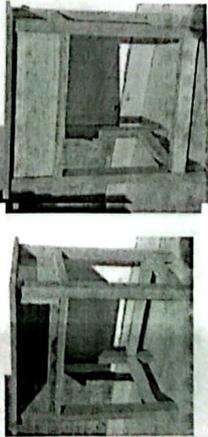
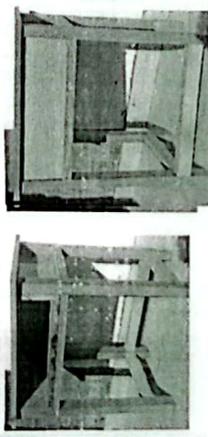
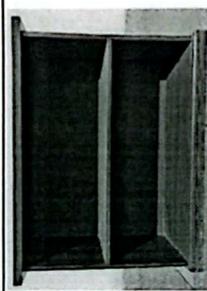
FINANCIAL BID (Pg 7-15)

Sr.	Item Description	Size	Total Class rooms	Quantity	Picture	Specification	Per Unit Cost	Total Cost
1	Student Chairs	Small	(Class 1-2)	65		Seat size: 16" x 16" Seat height: 14" Back height: 30" Seasoned Sheesham wooden leg frame: 1 1/4" x 2 1/4" 3/4" Patex Lamination sheet Royal Navy Blue # 1078 for seat and back 2" x 6" Seasoned Sheesham wooden strips all around for lamination support. Strips & frame finished with Lacquer Sealer Polish Design as per specification		
2	Student Chairs	Medium	(Class 3-5)	160		Seat size: 17" x 17" Seat height: 15.5" Back height: 32.5" Seasoned Sheesham wooden leg frame: 1 1/4" x 2 1/4" 3/4" Patex Lamination sheet Royal Navy Blue # 1078 for seat and back 2" x 6" Seasoned Sheesham wooden strips all around for lamination support. Strips & frame finished with Lacquer Sealer Polish Design as per specification		
3	Student Chairs	Large	(Class 6-11)	340		Seat size: 19" x 19" Seat height: 17.5" Back height: 34.5" Seasoned Sheesham wooden leg frame: 1 1/4" x 2 1/4" 3/4" Patex Lamination sheet Royal Navy Blue # 1078 for seat and back 2" x 6" Seasoned Sheesham wooden strips all around for lamination support. Strips & frame finished with Lacquer Sealer Polish Design as per specification		
4	Student Tables	Small	(Class 1-2)	65		Desk top size: 21" x 15" Desk top material: 3/4" laminated sheet Sheesham Seasoned wooden edging Inner shelf depth: 5" Seasoned Sheesham wooden frame legs size 1 1/2" x 2" Desk height: 24.5" Three-side laminated sheet fixed for inner shelf support. 3/4" Patex Lamination sheet Steel Grey# 1044 Edging & frame finished with Lacquer Sealer Polish Design as per specification		

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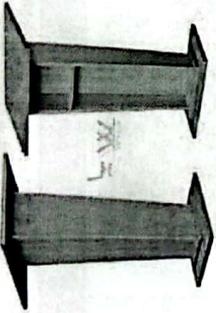
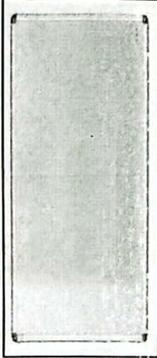
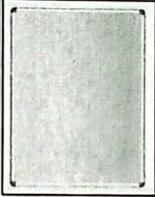
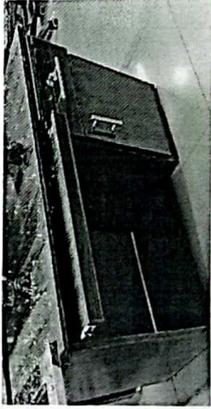
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5	Student Tables	Medium	(Class 3-5)	160		<p>Desk top size: 24" x 18" Desk top material: 3/4" laminated sheet Sheesham Seasoned wooden edging Inner shelf depth: 5" Seasoned Sheesham wooden frame legs size 1 1/2" x 2" Desk height: 28" Three-side laminated sheet fixed for inner shelf support. 3/4" Patex Lamination sheet Steel Grey# 1044 Edging & frame finished with Lacquer Sealer Polish Design as per specification</p>		
6	Student Tables	Large	(Class 6-8)	340		<p>Desk top size: 24" x 20" Desk top material: 3/4" laminated sheet Sheesham Seasoned wooden edging Inner shelf depth: 5" Seasoned Sheesham wooden frame legs size 1 1/2" x 2" Desk height: 30" Three-side laminated sheet fixed for inner shelf support. 3/4" Patex Lamination sheet Steel Grey# 1044 Edging & frame finished with Lacquer Sealer Polish Design as per specification</p>		
7	Notebook Rack	Copies	Class 3-11(2) Labs (6)	40		<p>3' x 4' size front Seasoned Sheesham wooden edging strips 2" x 6" soter 2 racks Rack height 16.5" 3/4" Patex Lamination sheet Steel Grey# 1044 Border 2.25" Rack Width 16" Edging & frame finished with Lacquer Sealer Polish Design as per specification</p>		
8	Notebook Rack (Pigeon Hole rack)	Copies	class(1-2)	4		<p>Length 8' Height 32" Depth 1' Box Hight 15' Bottom Golla 8x3" strips 2" x 6" soter Top Golla 3/4"x3/4" Front Golla 8'x 3/4" 3/4" Patex Lamination sheet Royal Navy Blue # 1078 wooden Strips with Lacquer Sealer Polish Design As per Picture</p>		
9	Seminar Chairs (with writing pad)	Large	Stem lab	35		<p>Boss B-02-SCB Comforto Study Chair with Cushion & Book Shelf</p>		

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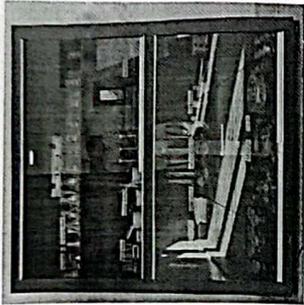
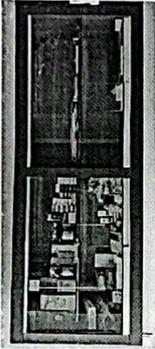
10	Rostrum	Standard	class(9-11)	6		Rostrum height 48" Top size 21"x24" 1 inner shelf 12" Sides, front & top in Seasoned Sheesham Veneer Bottom Frame Border with 2.5" Sheesham Wood Edging (2" x 6" sheesham wood border) Lacquer Sealer Polish		
11	Whiteboard	8x4 ft	18(Class 1 - 11) 3 Labs	20		Patex Lamination sheet 3/4" White Color Size 8'x4' Sturdy aluminum frame		
12	Whiteboard	4x4 ft	6 Labs	12		Patex Lamination sheet 3/4" White Color Size 4'x4' Sturdy aluminum frame		
13	Soft Board	8x4 ft	18(Class 1- 11)Labs(3)Lib (1)	36		Size 8'x4' Wooden Kale frame (width3" x 1-1/4") Back blazzar Gray fitting front cabin Lacquer Sealer Polish		
14	Soft Board	4x4ft		48		Size 4'x4' Wooden Kale frame (width3"x1-1/4") Back blazzar Gray fitting front cabin Lacquer Sealer Polish		
15	Instructor Table	Standard	18 Classrooms, 2 Sci Labs, 1 Stem Lab, 1 Lib	22		Top size: 24" x 42" Top thickness: 1.5" Table height: 30" 3/4" Patex Lamination sheet # PK-6172 Premium Walnut Seasoned Sheesham wooden edging 2.5" x 2" thick One channel drawer Keyboard tray One right-side drawer and door fitted with lock Lacquer Sealer Polish		

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Furniture Requirement Sheet – Cambridge School Classrooms
Lab Furniture

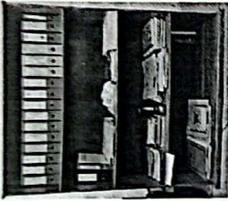
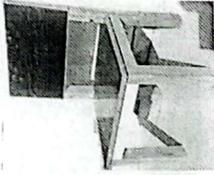
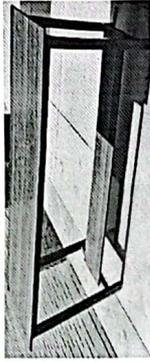
Sr.	Item Description	Size	Total Class rooms	Quantity	Picture	Specification	Per Unit Cost	Total Cost
16	Chemical Storage Cabinet		3 Each Lab (Wet & Dry)	8		Overall size: 6 ft (Height) x 4 ft (Length) x 1 ft (Width) 1/2" Patex Lamination sheet # PK-6172 Premium Walnut Three (03) internal shelves Sheesham wood edging Front side fitted with 6 mm glass with sliding railing system Locking arrangement provided Back side laminated sheet wooden kale frame size 1 1/2" x 2 1/2" Lacquer Sealer Polish		
17	Wall Shelves with lock (Fixed Wall Structure)	on 1 wall	Labs (wet and dry)	16		6'-5" (Length) x 2' (Height) x 1' (width). 1/2" Patex Lamination sheet # PK-6172 Premium Walnut with sheesham wooden edging 1 shelf, spirit polish, and 6 mm glass on the front with railing slide. Back side laminated sheet wooden kale frame size 1 1/2" x 2 1/2" Lacquer Sealer Polish		
18	Computer Chair	Standard	Computer Lab	66		Boss B-208-HSAC Shell Holo Revolving Chair with Arms & Cushion and Hydraulic Jack		
19	Computer Tables	Fixed with Wall	35 Computers	264 R.Ft	Fixed Structure	30" High x 2' deep 3/4" Patex Lamination sheet Steel Grey# 1044 with support 4' and top side fixed with wall with 1" x 2.5" Kale wood Strip Edging with Seasoned Sheesham wooden Strips with Lacquer Sealer Polish 4 tables		
20	Computer Tables Both Sides			80 R.Ft		Table 01: 8 x 4, Table 02: 12 x 4 Both side used table with Lab fittings on Site Fitting 3/4" Patex Lamination sheet Steel Grey# 1044 Edging with Seasoned Sheesham wooden Strips with Lacquer Sealer		
21	Lab Stools	Standard	2 labs (wet and dry)	64		SAAB S-521-HC EASY REVOLVING STOOL WITH HYDRAULIC JECK		

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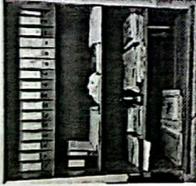
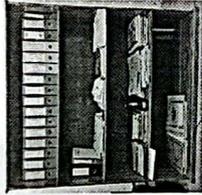
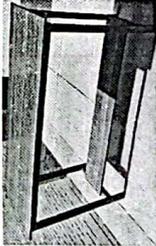
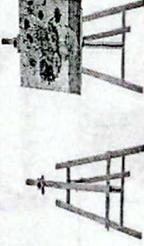
Furniture Requirement Sheet – Cambridge School Classrooms
Lab Furniture

Sr.	Item Description	Size	Total Class rooms	Quantity	Picture	Specification	Per Unit Cost	Total Cost
22	Book Racks	Fixed on Wall	Library	8		6' x 4' size front 1/4" Patex Lamination sheet # PK-6172 Premium Walnut Seasoned Sheesham wooden edging 4 racks Rack height 17" Outer Border 2.5" Rack Width 16" Lacquer Sealer Polish		
23	Library Chairs	Medium		30		Seat size: 17" x 17" Seat height: 15.5" Back height: 32.5" Seasoned Sheesham wooden leg frame: 1 1/2" x 2 1/4" 1/4" Patex Lamination sheet Royal Navy Blue # 1078 for seat and back 2" x 6" Seasoned Sheesham wooden strips all around for lamination support. Strips & frame finished with Lacquer Sealer Polish Design as per specification		
24	Library Table	Standard		2		Top size 4' x 8" Patex Lamination sheet Steel Grey# 1044 Sheesham Wooden 4 legs size 2" x 2" Sheesham Wooden Frame 2.25" x 2" Edging Sheesham Wooden 2.25" x 6" Height 30" Lacquer Sealer Polish		

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**Furniture Requirement Sheet – Cambridge School Classrooms
Office Furniture**

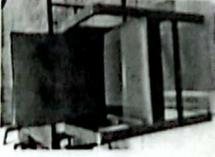
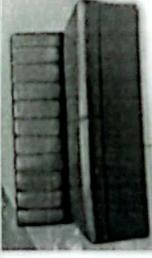
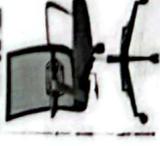
Sr.	Item Description	Size	Total Class rooms	Quantity	Picture	Specification	Per Unit Cost	Total Cost
25	Files Racks		2 Per Staff Room 2 Per Offices	4		6' x 4' size front ¼" Patex Lamination sheet # PK-6172 Premium Walnut Seasoned Sheesham wooden edging chapti 2.5 x 6 soter 4 racks Rack height 17" Outer Border 2.5" Rack Width 16" Lacquer Sealer Polish		
26	Files Racks with Lock		1 for each Office	4		6' x 4' size front ¼" Patex Lamination sheet # PK-6172 Premium Walnut Seasoned Sheesham wooden edging chapti 2.5 x 6 soter 4 racks Rack height 17" Outer Border 2.5" Rack Width 16" Lacquer Sealer Polish Glass 6mm with railing with lock		
27	Magazine Display Rack	Standard		3		4.5' x 3' x 6", with a bottom width of 12" and a top width of 6", Design in a rolling shape, ¼" Patex Lamination sheet # PK-6172 Premium Walnut Seasoned Sheesham wooden edging Lacquer Sealer Polish.		
28	Utility Table	Standard	2 Per Staff Room	8		Top size 18"x48" ¼" Patex Lamination sheet # PK-6172 Premium Walnut Sheesham Wooden 4 legs size 2"x2" Sheesham Wooden Frame 2.25" x 2" Edging Sheesham Wooden 2.25" x 6" Height 30" Lacquer Sealer Polish.		
29	Easel Stand	Standard		15		Height 5.5' width 3' Easel Sheet 3'x2' Patex Lamination sheet Steel Grey# 1044 Kalel wooden size 1.5" x 3" Frame with Lacquer Sealer Polish.		

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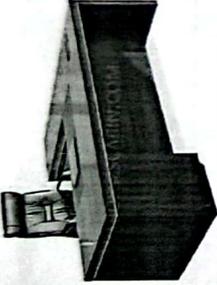
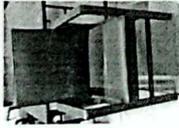
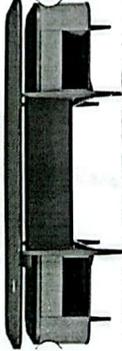
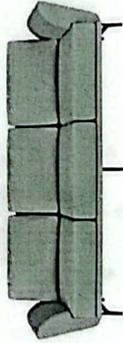
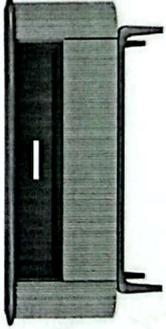
Furniture Requirement Sheet – Cambridge School Classrooms
Office Furniture

Sr.	Item Description	Size	Total Class rooms	Quantity	Picture	Specification	Per Unit Cost	Total Cost
30	Staff Seating Chairs	Standard	10 per Staff room	20		Seat size: 19" W x 21" D Seat height: 19" Back height: 36" Inner Structure: 2" x 1 1/2" Solid Seasonal Keaker wood Arm Height 27" Seat & back material: Master Molby foam upholstered with leatherette / fabric 750y (Seat, back & Arms poshish with Black Color) Foam thickness: 3" Legs: Shesham wooden Lacquer Sealer Polish.		
31	Sofa (2-Seater)		10 per Staff room 3 per office	12		22"x22"x4" master molby foam 1st Quality in seat 2nd Quality in Back 1"x2.25" (leclar wood structure) 6 springs in each seat with Seat and back with tyer patch 750y leather or fabric for poshish (Black)		
32	Sofa (1-Seater)		6 Per Staff Room 6 per Office	16		22"x22"x4" Master molby foam 1st Quality in seat 2nd Quality in Back 1"x2.25" (leclar wood structure) 6 springs in each seat with Seat and back with tyer patch 750y leather or fabric for poshish (Black)		
33	Center Tables		2 Per Staff Room 2 Per Offices	8		top size 4'x2' Top Glass 6mm Frame wooden 2.5" 18" Height Lacquer Sealer Polish. 2.5"x2.5" Shesham wood legs		
34	Center Tables Sq.		2 Per Staff Room 2 Per Offices	10		top size 2'x2' Top Glass 6mm Frame wooden 2.5" 18" Height Lacquer Sealer Polish. 2.5"x2.5" Shesham wood legs		
35	Office Chair	reloving		12		Master Offisys Brand Model : Master Mesh LBC (C7905)		

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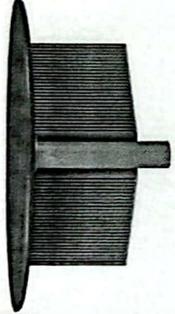
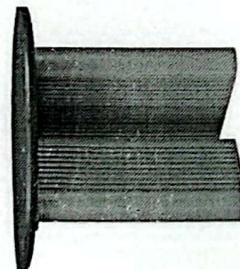
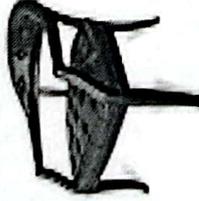
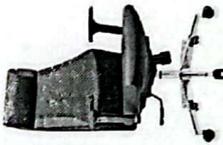
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**Furniture Requirement Sheet – Cambridge School Classrooms
Office Furniture**

Sr.	Item Description	Size	Total Class rooms	Quantity	Picture	Specification	Per Unit Cost	Total Cost
36	Office Table	Standard		6		Made with environment grade engineered wood and natural wood veneer with solid wood edge banding. The particle board must be of high density (Between 650 to 750 Kg/m ³) While the Ash wood veneer must be with consistent color and grain structure. Dimensions: Manager Table Desk with Side Rack, W 5'-0" X D 2'-6" X H 2'-6", S Includes three drawer fixed pedestal under the main table, one storage pedestal under the side table and one open box. High Quality Polish finish with imported PU Lacquer for lasting durability, natural feel and luxurious looks, complete in all respects.		
37	Visitor Chair	Standard		12		Seat size: 19" W x 21" D Seat height: 19" Back height: 36" Inner Structure 2" x 1 1/2" Solid Seasonal Keaker wood Arm Height 27" Seat & back material: Master Molfo foam upholstered with leatherette / fabric 750/y (Seat, back & Arms poshish with Black Color) Foam thickness: 3" Legs: Sheesham wooden Lacquer Sealer Polish.		
38	Executive Table	V.P Office		1		Specifications: Desk Size: 89 W 35 D 30 H (inches) Finishes: Desk Top: Walnut Veneer with Almond Brown Finish Sides, Vanity Panel and Drawer Head: Taupe Paint on Fluted MDF Glides: Rubber Glides Other Accessories: Wireless Charger in White, Cable Management and Wire Holder		
39	Sofa Set	V.P Office		Three Seater + One Seater + One Seater		Specifications: 1-Seater Sofa Size (inches): 40 L 33 W 30 H 3-Seater Sofa Size (inches): 99 L 33 W 30 H Finishes: Fabric: Overall Taupe Leatherette Legs: Black Metallic		
40	Side Rack	V.P Office		2		Specifications: Desk Size: 47 W 18 D 28 H (inches) Finishes: Top and Carcass: Walnut Veneer with Almond Brown Finish Sides and Drawer Head: Taupe Paint on Fluted MDF Glides: Rubber Glides		




**Furniture Requirement Sheet – Cambridge School Classrooms
Office Furniture**

Sr.	Item Description	Size	Total Classrooms	Quantity	Picture	Specification	Per Unit Cost	Total Cost
41	Center Table	V.P Office		1		Specifications: Desk Size: 35 Dia. 18 H (inches) Finishes: Top: Walnut Veneer with Almond Brown Finish Base: Taupe Paint on Fluted MDF Glides: Rubber Glides		
42	Side Table	V.P Office		2		Specifications: Desk Size: 20 Dia. 20 H (inches) Finishes: Top: Walnut Veneer with Almond Brown Finish Base: Taupe Paint on Fluted MDF Glides: Rubber Glides		
43	Visitor Chair	V.P Office		2		Made off seasoned Sheesham wood with Lacquer Sealer Polish. 22"x22"x2" Master molty foam 1st Quality in seat 2nd Quality in Back Fabric: Overall Taupe Leatherette Specifications: as per picture Design		
44	Executive Chair	V.P Office		1		Master Offisys Brand Modl : Master Executive HBC (A2916)		
Total Estimated Cost								

Note: All pages must be signed and stamped by the bidder.

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